



## A Guide to Referencing and Citations: MLA and APA

In academic work, you must acknowledge (i.e., reference or cite) all quotations, paraphrases, ideas, and images from someone else's work. You must name the original author or source correctly. Copying any material and submitting it as your own (plagiarism) is an academic offence and may result in failure on an assignment or entire course.

### Referencing / Citing Sources Within Your Paper

When referencing or citing sources within your paper, you need to include the author's name and the page number from which you got the material. For APA, you also need to include the year of publication.

#### Citing Short Quotations (fewer than 40 words):

	Author's name in the text	Author's name in brackets
<b>MLA</b>	Richmond and Smith state that "educational success is a well-established determinant of Aboriginal well-being" (14).	The authors state that "educational success is a well-established determinant of Aboriginal well-being" (Richmond and Smith 14).
<b>APA</b>	Lee (2007) argues, "The ability to think critically is needed in this revolutionary age of technological change" (p. 82)	One researcher emphasizes that "the ability to think critically is needed in this revolutionary age of technological change" (Lee, 2007, p. 82).

#### Citing Indirect Citations

If one of your sources quotes or uses another source, and you want to use this information, you must be credit to the original source as well as the source in which you found it.

MLA	APA
A 2010 Auditor General's report notes that "educational success in the non-Indigenous population is significantly outpacing gains made by the Indigenous population" (qtd. in Richmond and Smith 1).	A 2000 review by Pithers found "little empirical research on students' critical thinking" (as cited in Lee, 2007, p. 83).
<b>Original source:</b> Richmond and Smith 1. <b>Quoted source:</b> Auditor General Report	<b>Original source:</b> Lee, 2007, p. 83. <b>Cited source:</b> Pithers

#### Top Tips Related to Authors

- If the author is unknown or the author is an organization that also published the source, use the title of the source or an abbreviated title.  
Example: (A Guide to Referencing and Citations 1) or (A Guide to Referencing and Citations, p. 1) are the citations for this handout.
- When stating an author's name for the first time, use first and last names in your sentence. For subsequent citations, use only the last name in your sentence.

	First time citing a source	Second time citing a source
<b>MLA</b>	Margaret Lawrence recalls events in her town as "not so very funny at all" (166).	Lawrence reflects on her home as a "strange place of jubilation and of mourning" (164).
<b>APA</b>	Simpson, Stahl, and Francis (2004) contend that "reading strategies are important" (p. 15).	Simpson et al. (2004) found that "reading strategies need to be further investigated" (p. 28).

## Creating the Works Cited or References page

The Works Cited or References page helps readers find a source of information quickly. Use the templates below to help guide you to complete all the necessary information for your Works Cited or References page.

### Print sources

#### Template for MLA Works Cited entries (Source: Chapter from an edited anthology)

1	Author.	Laurence, Margaret.	Last Name, First Name.
2	"Title of Source." / <i>Title of Source.</i>	"Where the World Began."	Title is in quotation marks because the essay is part of a larger work (the book).
3	<i>Title of Container</i>	<i>The Broadview Anthology of Expository Prose,</i>	The container is the book the essay is found in. It is italicized because it is self-contained.
4	Other contributors,	edited by Laura Buzzard et al.,	Use "et al." if there are three or more contributors.
5	Version,	2nd ed.,	Use arabic numerals (1, 2, 3) instead of writing out the word (first, second, third).
6	Number,		If an element is missing, skip to the next one.
7	Publisher,	Broadview Press,	If this were a university press, the word "press" would be shortened to P.
8	Publication date,	2011	This is the publication date of the container.
9	Location.	pp. 164-69.	Use pp. for a range of pages.
10	Optional Elements		Any extra, relevant information.

#### Final entry:

Laurence, Margaret. "Where the World Began." *The Broadview Anthology of Expository Prose*, edited by Laura Buzzard et al., 2<sup>nd</sup> ed., Broadview Press, 2011, pp. 164-169.

#### Template for APA References entries (Source: Chapter from an edited book)

1	Author.	Smith, F. M., & Jones, W.	Last Name, First Initial.
2	(Publication date).	(2004).	Always bracket the year of publication.
3	Title of source / <i>Title of source</i>	The college student.	In article or chapter titles, capitalize only the first word, the first word after a colon, and proper nouns.
4	Other contributors,	In C. Wood, & M. Meyer (Eds.),	Abbreviations are used to indicate the role of the contributors.
5	<i>Title of container</i>	<i>Cross-cultural education</i>	For book titles, capitalize only the first word, the first word after a colon, and proper nouns.
6	Number,		If an element is missing, skip to the next one.
7	Location.	(pp. 75-105).	Page range is bracketed for chapters from books and includes pp. in the citation.
8	Place of publication:	London, Canada:	The city is listed before the country.
9	Publisher	MacMillan.	
10	Optional Elements		Any extra, relevant information.

#### Final Entry:

Smith, F. M., & Jones, W. (2004). The college student. In C. Wood, & M. Meyer (Eds.), *Cross-cultural education* (pp. 75-105). London, Canada: MacMillan.

## Online sources

### Template for MLA Works Cited entries (Source: Scholarly journal article from a library database with a DOI)

1	Author.	Barker, Roberta, et al.	Last Name, First Name. Include 'et al.' for works with three authors or more.
2	"Title of Source." / <i>Title of Source.</i>	"Archival Collaborations: Using Theatre Archives to Teach Canadian Theatre History and Archival Literacy."	The title is in quotation marks because the article is part of a larger work (the journal).
3	<i>Title of Container,</i>	<i>Canadian Theatre Review,</i>	The container (larger work) is the journal the article is found in. It is italicized because it is self-contained.
4	Other contributors,		If there are no other contributors, omit this element.
5	Version,		
6	Number,	vol. 156	List the volume and issue numbers as vol. 1, no. 1. However, if there is no issue number listed, then omit it.
7	Publisher,		If this were a university press, the word "press" would be shortened to P.
8	Publication date,	Fall 2013	List all information listed for the publication date as it appears on the container.
9	Location.	pp. 46-51.	Use pp. for a range of pages.
10	<i>Title of Library Database</i>	<i>Project Muse,</i>	Project Muse is not listed as the publisher because Project Muse did not produce the content; it only houses it.
11	Optional Elements	doi:10.5325/complitstudies.53.1.0150.	A digital object identifier (DOI) should be included at the end of the reference. If no DOI is listed, then omit it.

#### Final entry:

Barker, Roberta, et al. "Archival Collaborations: Using Theatre Archives to Teach Canadian Theatre History and Archival Literacy." *Canadian Theatre Review*, vol. 156, Fall 2013, pp. 46-51. *Project Muse*, doi:10.3138/ctr.156.009.

### Template for APA References entries (Source: Scholarly journal article from a library database with a DOI)

1	Author.	Yeh, M.	Last Name, First Initial.
2	(Publication date).	(1996).	Always bracket the year of publication.
3	Title of source / <i>Title of source</i>	The 'cult of poetry' in contemporary China.	In article titles, capitalize only the first word, the first word after a colon, and proper nouns.
4	Other contributors,		
5	<i>Title of container,</i>	<i>Journal of Asian Studies,</i>	In journal names, capitalize all major words.
6	Number,	55	Italicize the journal name and volume number but <i>not</i> the issue number. I.e.: 55(1). Some articles may not have an issue number; in that case, omit it.
7	Location.	51-80.	Page range for journal articles is not bracketed.
8	Optional Elements	<a href="https://doi.org/10.2307/2943636">https://doi.org/10.2307/2943636</a>	If there is a DOI, keep the volume number, but omit the article's issue number.

**Final Entry:** Yeh, M. (1996). The 'cult of poetry' in contemporary China. *Journal of Asian Studies*, 55, 51-80. doi:10.2307/2943636

#### Sample citation for websites (APA):

Veseth, M. (2010). Secrets of Argentina's export success. *Economic Impact*. Retrieved from <https://wineeconomist.com/category/economic-impact/page/4/>